

Diamond Electronics Limited

Fourways Technology Park, London Road, Smallwood, Nr Sandbach, Cheshire. CW11 2US
 Tel: 01477 505201 Fax: 01477 500656

Application for Employment *Private & Confidential*

Please complete the sections of the form that are applicable to you and return to Diamond Electronics Ltd, marked for the attention of the Personnel Manager.

Personal Details

<i>Full Name</i> <i>Mr / Mrs / Miss / Ms</i>	
<i>Home Address</i> <i>Postcode</i>	
<i>Email:</i>	<i>Telephone</i>
<i>Date of Birth (dd/mm/yy)</i> / /	<i>Best times to contact you:</i>
<i>Nationality</i>	(For non British) Do you have a valid Work Permit Yes/No*

Qualifications (Please also include any employment training received)

Name & Address of School / College/University/ Course Centre	Year	Course name or Qualification attained (please include grade, where applicable)	<u>Certificate available?</u>

...../ Continued

Employer Name & Address	Date From / To	Duties & Responsibilities
Name: _____	From: ___ / ___ / ___	
Address: _____ _____ _____	To: ___ / ___ / ___	
	Job Title:	Reason for leaving

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Address: _____ _____ _____	To: ___ / ___ / ___	
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Name: _____	From: ___ / ___ / ___	
Address: _____ _____ _____	To: ___ / ___ / ___	
	Job Title:	Reason for leaving

Please continue employment history on separate sheet if necessary

Further Information

Please highlight below your experience and qualifications you feel are most relevant to your application for this position.

Please add any further information that you wish to give in support of your application that has not been included above.

References

Please give the details of two people who are prepared to supply a reference on your behalf.

Name	Name
Address	Address

Telephone	Telephone
Relationship	Relationship

May we contact your most recent employer for a reference? Yes / No

Declaration

The information given on this form is true, correct and to the best of my knowledge.
I understand that fraudulent or false information on or attached to this application may entitle Diamond Electronics Limited to act at their discretion to cancel any offer of employment, or terminate my employment if commenced.

Signed Dated

The information contained in this form is for the use of Diamond Electronics Ltd only, and will not be divulged to any third party without your prior consent.
Diamond Electronics Limited hold personal data on file for company records only.